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**ISLAMIA COLLEGE OF SCIENCE AND COMMERCE,
SRINAGAR, KASHMIR- 190 002
UGC AUTONOMOUS
(NAAC ACCREDITED GRADE-A)**

**NOTICE INVITING e-TENDERS NO.10 OF 2021
DATED 07-12-2021**

For and on behalf of the Islamia College of Science and Commerce, Srinagar “Accounts officer, Islamia College of Science and Commerce, Srinagar” invites e-tenders through www.jktenders.gov.in as RFP in two cover format for supply of PVC Cards, Card Printing thermal ribbons, Printer Cleaning Kits and other library stationery items. The Bidding documents consisting of qualifying information, eligibility criteria, specifications, bill of quantities (B.O.Q.) set of terms and conditions and other details can be viewed/downloaded from the JK e-Tender website www.jktenders.gov.in as per the schedule of dates given below:

S. NO.	PARTICULARS	DATE	TIME
1.	e-Tender Notice No.10 of 2021 dated 07-12-2021		
2.	Date of issuance of Tender Notice	07-12-2021	03:00 p.m.
3.	Start of downloading of bid documents	08-12-2021	02:00 p.m.
4.	Bid/Tender submission start date	09-12-2021	11:00 a.m.
5.	Bid/Tender submission end date	18-12-2021	03:00 p.m.
6.	Deadline for receiving the hardcopies	19-12-2021	03:00 p.m.
7.	Opening of technical bid/tender	20-12-2021	02:00 p.m.
8.	Online financial e-Bid opening date and time (only of the technical qualified bidders)	To be notified after technical bid evaluation	
9.	Venue of opening technical and financial e-Bids	College campus	
10.	Cost of the e-Tender Document	Rs.500/-	

The interested bidders to submit their offers in terms and conditions, technical specifications and annexure forming part of this Tender Document. Further, any notification regarding this tender shall be available on the College website www.islamiacollege.edu.in and all bidders should be visiting the same to remain updated. The undersigned reserves the rights to accept or reject any or all tenders without assigning any reason thereof.

No. ICS/2452-58/E-33/A-35

Dated:07-12-2021

Sd/--

Accounts officer

TERMS AND CONDITIONS:

1. The bidders are advised to study the bidding document carefully. Submission of e-Bid against this NIT shall be deemed to have been done after careful study.
2. The rates quoted shall be compared only for specific product quality as mentioned in the BOQ. In case of any deviation from specification(s) mentioned in the NIT, such tenders will not be considered for comparison.
3. The successful bidder will have to deposit 3% of the total value of supply as Security Money in the form of Performance Bank Guarantee in favour of Accounts Officer, Islamia College of Science and Commerce, Srinagar, within 10 days of the receipt of the confirmed order. PBG will be refunded after completion of the warranty period/period specified or will be adjusted in case of violation of terms and conditions laid down in this tender.
4. All the required documents excluding price schedule/BOQ should be uploaded by the Bidder electronically in the PDF format, whereas price schedule/BOQ should be uploaded electronically in the same BOQ sheet provided with the NIT.
5. The payment shall be released on production of GST enabled bill attached with requisite documents i.e. registration certificate, certificate from Convenor College Purchase Committee and Library Committee to the effect that supply has been received satisfactory as per the specifications, designing, printing and cloth material used in approved final proof (lanyards), items & conditions as laid down in the supply order.
6. The acceptance of the supplies to be made by the supplier shall be subject to the verification and examination in respect of the specification, designing, standard of item by College Purchase committee and Library Committee of the College.
7. The Principal or his authorised representatives shall be accessible at all reasonable times to inspect and examine the material/equipment etc. and workshop of the items tendered for.
8. The Supply should reach the College within (10) ten days of issue of supply order.
9. Wax Sealed tenders addressed to the Accounts Officer of the College on the letter head of the tenderer(s) must be attached with registration certificate and sample of items and quoted rates. Tender(s) found without these documents and samples shall not be considered.
10. Prices should be inclusive of all taxes and levies, GST etc. under rules and FOR College.
11. The firm shall not sublet/transfer or assign the contract to any other firm/agency.
12. Bids must be accompanied with cost of Tender document in shape of demand draft favouring Accounts Officer, Islamia College of Science and Commerce, Srinagar and Earnest money /Bid security in shape of Call Deposit Receipt pledged to Accounts Officer, Islamia College of Science and Commerce, Srinagar.
13. The date and time of opening of Financial-Bids shall be notified on website <http://jk tenders.gov.in>. The Financial-bids shall be opened accordingly online on the same website in the office of the Principal, Islamia College of Science and Commerce, Srinagar.
14. The e-Bids will be electronically opened in presence of bidder's representatives who choose to attend at the venue, date and time in the table mentioned in the e-NIT or any subsequent day to the convenience of the Tender Opening Committee / College Purchase Committee. An authority letter of bidder's representative will be required to be produced.
15. In the event of date specified for e-Bids opening being declared a holiday then the date for opening of e-Bids shall be the following working day at the appointed time and place.
16. The Principal, Islamia College of Science and Commerce, Srinagar reserves the right to cancel any or all the e-Bids/ the e-Bid process without assigning any reason thereof. The decision of the College Administration shall be final and binding.
17. Minimum AVERAGE TURNOVER of Rs. 2,00,000/= in any one of the last 03 financial years. (Balance sheet/CA certificate