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Islamia College of Science & Commerce

NAAC Accredited Grade 'A'

UGC -Autonomous, Affiliated with University of Kashmir

Hawal, Srinagar, Jammu & Kashmir -190002

E-TENDER NOTICE

E-Tender reference No: 01-ICSC of 2023, Dated: 06-11-2023

FOR SUPPLY OF "HARD COKE AND REJECTION WOOD"

FOR ISLAMIA COLLEGE OF SCIENCE & COMMERCE, SRINAGAR.

On behalf of the Islamia College of Science and Commerce, Srinagar "Accounts officer, Islamia College of Science and Commerce, Srinagar" invites fresh e-tenders through www.jktenders.gov.in as RFP in two cover format for supply of "HARD COKE AND REJECTION WOOD" from the registered **dealers/ suppliers / firms / companies etc.** as per specification mentioned against each item, on the terms and conditions laid down in our E-tender document. The tender document can be downloaded from the College website www.islamiacollege.edu.in and www.jktenders.gov.in or can be collected from the College office w.e.f. 07-11-2023 to 13-11-2023 during working hours.

The tender details and schedules are enumerated as under:

Item Description	Tender Fee	EMD
<ul style="list-style-type: none">HARD COKE GRADE 'A', DRY, HANDPICKED AND MOISTURE FREEREJECTION WOOD CHOPPED AND DRY	Rs.500/=	Rs. 10,000/-
Date & Time of release of bid	06-11-2023 (04:00 PM)	
Last date for entertaining any clarification/ representation	07-11-2023 (02:00 PM)	
Online bid submission start date	07-11-2023 (11:30 AM)	
Last date for submission of online bids	13-11-2023 (04:00 PM)	
Opening of Technical bids	15-11-2023 (01:30 PM)	

- Any query/ clarification can be sought through email id: accountsofficer@islamiacollege.edu.in within the stipulated time.
- The Principal of the College reserves the right to accept or reject the tender(s) or cancel the whole tendering process without assigning any reason thereof.

Accounts Officer
Islamia College of Science & Commerce,
Srinagar

NO:ICS/3065-68/E-33/F-2 Dated: 06/11/2023

Copy to the:

- Principal, Islamia College, Srinagar for favour of information.
- Convenor, College Purchase Committee for favour of information
- Joint Director, Information Department, Srinagar Kashmir with the request to publish the NIT in two leading dailies of the UT of J & K having wide circulation.
- IT&SS to upload this notice on official website of college 6. Record

E-tender for Supply of “HARD COKE AND REJECTION WOOD”

Detailed instructions to the tenderers:

1. Scope of contract

The bids are invited for Supply of “ **HARD COKE AND REJECTION WOOD**” detailed in schedule of requirement in “Annexure A” needed for Islamia College of Science & Commerce, Srinagar Kashmir.

2. Eligibility criteria

Bidder shall be a importer or an authorized representative/stockiest/distributor/ dealers / suppliers etc. Only those authorized representatives/ stockiest/distributor/ dealers / suppliers etc., shall be permitted to participate in the e-bid who have a letter of authorization/ registration from competent authorities.

3. Bid document cost and EMD

The cost of tender document shall be **deposited in College Account No. 0363040500000001**, IFSC Code: JAKA0COLLEG, Jammu & Kashmir Bank, Branch Islamia College, Srinagar.

The bidder has to furnish scanned copy of the online payment receipt of Bid Document cost and CDR of EMD before the due date of submission of technical bid. **However, original instrument of bid documents cost and EMD in a sealed envelope clearly superscribed as bid for Supply of “HARD COKE AND REJECTION WOOD” with bid reference No. and the name of the bidder must reach the tender inviting Authority by post / courier on or before the opening of technical bid, failing which the bid shall be rejected.**

Firms which are registered as MSME units shall be considered for exception of EMD as well as cost of tender document subject to furnishing of request documents (Proof).

4. Forfeiture of bid security

The bid security will be forfeited in the following cases:

- a) When bidder withdraws or modifies the offer after opening of tender and before acceptance of tender.
- b) When bidder does not execute the agreement, if any, prescribed within the specified time or extended time by competent authority on the request of the bidder.
- c) When bidder does not deposit the security money after the supply order is given.

- d) When he fails to submit samples of quoted items on demand within the prescribed time.
- e) When bidder violates any terms and conditions of the tender documents.

5. Period of validity of bid.

- a) The bid must remain valid for minimum of 180 days from the date of opening of technical bid. A bid valid for a shorter period shall be rejected by the tender inviting authority as non-responsive.
- b) The bidder cannot withdraw his bid within bid validity period and also after execution of rate contract agreement or issuance of supply order for any of the agreed items.

6. Duration of contract

Once the rate of contract is finalized the rate contract shall be valid for a period of **Six months** from the date of awarding of contract.

7. Submission of bids

The bids are to be submitted online in two parts in the e-tender portal (www.jktenders.gov.in). Each process in the e-procurement is time stamped and the system can detect time of login of each user including the bidder.

a) Part 1-

The technical bid shall be submitted on the tendering portal with all the required documents as mentioned in tender document. **However, a copy of the same shall reach the office of the tender inviting authority before the date of opening of technical bid, failing which tenders are liable to be rejected.**

Address for submission of documents: (Islamia College of Science and Commerce, Srinagar Kashmir, J&K)

The list of scanned documents to be up loaded online in PDF format is mentioned below:

1. Format T1 Details of bidder
2. Format T2 Declaration form
3. Certificate of registration from the appropriate Government authority (license) / authorization letter from original manufacturer.
4. Scanned copy of online payment made for cost of tender document and EMD.
5. Authorization Letter of Govt. for supply of tendered item.

6. Copy of pan card.
7. Proof of GST registration.
8. Latest Tax Clearance Certificate.
9. Earnest money involved in the quantities of the quoted items in the shape of CDR pledged to Accounts Officer, Islamia College of Science and Commerce, Srinagar Kashmir.

10. Non-black listing undertaking on non-judicial stamp paper that they nor their principal dealer/suppliers have been blacklisted by any Government Departments/Institutions other organizations.

b) Part 2 –

Price bid format (BoQ) is not enclosed in the bid document. It has to be downloaded from the e - procurement portal (jktenders.gov.in). The price bid format (excel sheet available in e-Tender portal) is specific to a bid and is not interchangeable. The price bid format file (BoQ item-wise Form Based) shall be downloaded from the e-Tender portal and the bidders shall fill up only following fields in the sheet BoQ1:

Column 6 Rates in Rs./paisa per unit

Quantities shown in the Price Bid are only indicative. The actual quantity shall be worked out later on as per requirement.

8. Signing of the BID

The bidder shall digitally sign on all statements, document, certificates uploaded on his own responsibility for the correctness / authenticity. If any of the information furnished by the bidder is found to be false/fabricated/bogus, the EMD /bid security shall stand forfeited and his /her name shall be recommended for blocking of portal registration and the bidder is liable to the blacklisted.

9. Price BID Opening

The opening of the price bid shall be done online by the tender inviting authority or his authorized representative. Only the price BIDs of the firms qualified in the detailed scrutiny and evaluation of the technical bid and samples verification, if any, conducted by the technical committee / Tender inviting Authority shall be opened in the second round.

10. Award of contract

- a) The contract will be awarded to the lowest evaluated responsive bidder. In case of L1 rates being quoted by more than one bidder the quantity to be supplied shall be equally divided amongst them. In case L1 bidder fails to execute the contract/ supply the items, it will be re-tendered.

- b) Successful bidder has to submit sample in the College before placing supply orders.
- c) The successful bidder has to supply the material within the stipulated time as directed by the college subject to the examination and verification of material by the designated committee of the college. In the event of failure the EMD of the supplier shall be forfeited.
- d) Non availability of stocks on the part of supplier Leads to cancelation of supply order as well as forfeiture of EMD.
- e) The quantity mentioned in the tender document may increase or decrease and is subject to actual requirement by the college.

11. Performance security

The EMD of success bidders L1 shall be retained as performance security and shall be returned only after successful completion of the contract.

12. Payments

- No advances payments towards cost of items will be made to the bidder.
- The bidder must undertake that the continuity of the supplies to the Islamia College of Science and Commerce, Srinagar Kashmir shall be maintained even in case there is delay in the payments by Islamia College of Science and Commerce, Srinagar Kashmir and as due to delay in release of funds by the Union Territory of Jammu and Kashmir.

13. Rate–Revision:

Successful bidders shall not be entitled for any rate–revision of price for any reason except Govt. levies which become applicable after finalization of rates along with adequate Documentary proof thereof.

14. Penalties:

In the event of the agency failing, declining, neglecting or delaying the supply of the materials or in the event of any damage occurring or being caused by the agency or in the event of default or failure by the agency or if the goods supplied do not conform the order to the ordered specifications or sample the institute shall without prejudice to any other remedy available to it under law for the time being in force in J&K State take recourse to all or any of the following penal action against defaulted agency:

- Make risk purchase from alternative source or from open market at the risk and cost of defaulted agency, out of the amount of Security Deposit/Earnest Money deposited by the agency/balance payment.
- For delay in supply of items beyond stipulated delivery period of supply order, Institute may accept the supplies after imposing penalty as per following.

- First extension up to 03 days or part there of @ 3% of the delayed supply.
- Second extension up to 07days @ 5% of the delayed supply.
- In case of delay beyond a week supply shall be arranged from alternative sources.
- In case of default the Institute will have to procure the ordered items from the open market/another party at the firm's risk and expenses under Risk Purchase clause.
- Forfeit the Security Deposit/Earnest Money and/or
- Recover the amount of the loss caused by the damage, failure or default (including the consequential damages) as may be determined by the Institute.

15. Special Terms and Conditions for Tenderers.

- a. The “ **HARD COKE AND REJECTION WOOD** ” are to be supplied at Islamia College of Science and Commerce, Srinagar Kashmir and door step delivery without any extra cost within the time line specified in the supply order or given by designated committee.
- b. Items should be supplied within 15 (fifteen) days from the placement of orders failing which orders are liable to be cancelled and EMD will be forfeited.
- c. Rates quoted must be FOR College stores inclusive of all Taxes loading unloading and carriage etc.
- d. The Security deposit of the successful selected tenderer L1 may be forfeited for failure to supply within specified time and/or, for supplying unsatisfactory articles in quantity and quality.
- e. The order will stand automatically cancelled after a delay period equivalent to double the stipulated period.
- f. In case of cheating by charging more than actual price, the firm can be blacklisted can lead to forfeiting of performance security deposit or both.
- g. If approved suppliers fails either to supply the goods of the prescribed specification or to deliver the goods within the specified period. The Principal of the College shall be at liberty to arrange supplies either through Earnest money Deposits and other deposits if any available within the Department shall be retained to make good any loss or extra cost incurred by the department in procurement to those supplies besides blacklisting the defaulters.
- h. In case of supplies made during the purchase period under reference on cheaper rates to any other Government Institution/ Department in the state, the inference of the cost shall be recovered proportionately.

16. Jurisdiction of Courts

All disputes arising out of this bid will be subject to the jurisdiction of courts of law at Srinagar only.

17. The weighment of hard coke and rejection wood shall be made under the supervision of the College Purchase Committee at registered Dharam Kanta.

Accounts Officer,
Islamia College of Science & Commerce, Srinagar

Annexure A

E-Tender Reference No: 01-ICSC OF 2023 dated 03-11-2023.

Supply Of “HARD COKE AND REJECTION WOOD” to Islamia College of Science and Commerce, Srinagar Kashmir

S. No.	Name of the Item
01	HARD COKE GRADE ‘A’, DRY, HANDPICKED AND MOISTURE FREE REJECTION WOOD CHOPPED AND DRY

Accounts Officer,
Islamia College of Science & Commerce, Srinagar

Format T1

Undertaking (To be submitted on Rs.100/- non judicial stamp paper)

I/we undersigned is /are authorized signatory/signatories of the firm M/s _____ Address _____ do here by undertake that:

I/we, the undersigned certify that I/we have gone through the Terms & conditions mentioned in the **re-eTender No: 01-ICSC OF 2023 dated 03-11-2023 and** undertake to comply with them. The rates quoted by me/us are valid and binding on me/us for the entire period of contract and it is certified that rate quoted by me/us are the **lowest quoted** for Islamia College of Science and Commerce, Srinagar. The earnest money deposited by me/us has/have been enclosed herewith vide CDR/EMD No. _____ Dt: _____

Drawn on bank
Branch..... favouring Accounts officer, Islamia College of Science and Commerce, Srinagar, Kashmir

I/we give the rights to Principal, Islamia College of Science and Commerce, Srinagar Kashmir to forfeit the Security money deposited by me/us if any delay occurs on my/our part for failure to supply the tendered items within the stipulated time or the items of desired quality.

1. There is neither any vigilance CBI case or court case pending against my/our firm nor the firm has ever been black listed by any Government or private organization.
2. I / we understand that Principal, Islamia College of Science & Commerce, Srinagar has the right to accept or reject any or all the tenders without assigning any reasons (s) thereof.
3. That the rates quoted are valid for a period of 180 days.
4. That I/we shall fulfil all terms and conditions of e-tender/ supply order.

Date

Place

Signature of the tenderer

Full Name